

Who We Are



The Ballymun Job Centre (BJC) provides a professional and free service to all employers wishing to recruit staff. Since its establishment in 1986 the BJC has developed relationships with a wide range of employers, from small enterprises to large multi-nationals operating in a variety of different areas such as financial services, hospitality, health care, IT hardware and software, public, community and private sectors.



Building a
Brighter future
with work.

Contact us

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Seirbhísí Fostaíochta
Employment Services



BALLYMUN JOB CENTRE



Free Recruitment Supports

www.bmunjob.ie



How can we help?

UNIQUE NEEDS OF THE EMPLOYER

The BJC has over 35 years' experience of collaborating with employers and working to meet their recruitment needs. If experience has taught the BJC anything it is that every employer is unique. The staff of the BJC work to understand the distinctive recruitment needs of employers and to match these to the right person.

A POOL OF AVAILABLE JOB SEEKERS

Since opening in 1986 over 20,000 job seekers have registered with the BJC. At any given time, we are working with over 1,000 active job seekers. When clients register with the BJC they are interviewed to determine their educational background, previous work experience, career, and employment interests. Many of our clients have undertaken education or training and have acquired skills valuable in today's labour market. Our guidance professionals work with individuals on a one-to-one basis to prepare them to access employment.

We found our engagement with the team to be very beneficial.

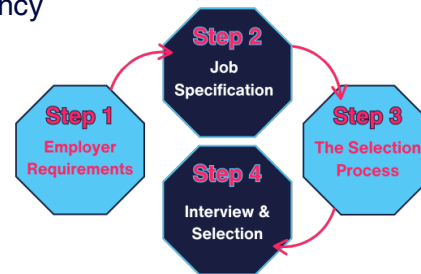
SIMPLE STEPS TO MEETING YOUR RECRUITMENT NEEDS

Step 1 Employer Requirements

BJC staff will communicate or meet with the employer to understand their specific needs. This includes the job description, the employer's expectations, and the ideal candidate specification

Step 2 Job Specification

With a comprehensive outline of the job description, i.e. salary, hours and other relevant information, and the profile of the ideal candidate, the information is used as a method of informing job seekers about the vacancy



Step 3 The Selection Process

From working with job seekers, staff can quickly identify individuals that match the job description. Our staff contact the clients to discuss the vacancy and the details of the job. If clients are suitable, they are selected as potential candidates

Step 4 Interview & Selection

The employer selects the candidates they wish to call for interview. The BJC staff will contact the candidates to set up interviews and if necessary, the BJC can provide interview facilities. If the candidate is successful, BJC will provide onboarding supports

Employer Testimonial

“We found our engagement with the team to be very beneficial. Beyond accessing suitable candidates and employment initiatives, we've been able to tap into a wider network of supports and training opportunities. I have no hesitation encouraging SME owners and managers to reach out to the team.”

**Barry Lupton, Director,
O'Brien Landscaping**

